



**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting April 24, 2023**  
**6:30 P.M. Executive Session**  
**7:30 P.M. Public Session**  
**West Orange High School**  
**51 Conforti Avenue**  
  
**Meeting Minutes**

**I. ROLL CALL OF THE MEMBERS**

**Present:** President Rock, Vice President Huerta, Mr. Ivker and Ms. Tunnickliffe.  
**Absent:** Mr. Stevenson.

**II. NOTICE OF MEETING:** Please take notice that adequate notice of this meeting has been provided in the following manner:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests are discussed or acted upon. In accordance with the provisions of the Act:

- A written notice was sent from the Office of the Secretary of the Board on January 6, 2023.
- That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and by email to the Star-Ledger.
- That said notice was posted in the lobby of the Administration Building of the Board of Education and posted on the district website at [www.woboe.org](http://www.woboe.org)
- Please be advised that this meeting is being recorded and may be broadcasted on local TV and the district's website at a future date.

**III. EXECUTIVE SESSION**

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss personnel, legal and miscellaneous confidential matters. Be it further

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

**IV. PUBLIC SESSION AT 7:30 P.M.**

**V. PLEDGE OF ALLEGIANCE**

**VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 20, 2023 (Att. #1)**

**MOTION:** Ms. Tunnickliffe

**SECOND:** Ms. Huerta

**VOTE:** 4-0 (RC)

Yes  
Ivker

Absent  
Stevenson

Yes  
Tunnickliffe

Yes  
Huerta

Yes  
Rock



## VII. STUDENT LIAISON REPORT

## VIII. SUPERINTENDENT/BOARD COMMITTEE REPORTS

- A. School Safety Specialists, Mr. Fil Santiago & Mr. David Marion
- B. HIB Report

## IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

## X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

### A. PERSONNEL

#### 1. Resignations / Retirements

- a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Jeanne Bolan	Kelly	Basic Skills	Retirement 34 years	7/1/23
Michael Fess	WOHS	Special Education	Retirement 30 years	7/1/23
Lisa Marx	Mt. Pleasant	Grade 1	Retirement 28 years	7/1/23
James Smith	Roosevelt	ESL	Resignation	6/30/23

- b. Upon recommendation of the Superintendent of Schools; approval by the Board of Education of the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Raquel Collins	Washington	Paraprofessional	Resignation	6/30/23
Zachary Coppola	WOHS	Paraprofessional	Resignation	5/5/23
Sara Finnegan	Mt. Pleasant	Lunch Aide	Resignation	3/24/23
Fernando Molina	WOHS	Custodian Night-shift	Retirement 16 years	8/1/23
Gloria Vega	Redwood	Lunch Aide	Resignation	3/24/23

#### 2. Rescissions

- a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following rescission(s):

Name	Location	Position	Effective Date
Saira Azad	WOHS	Curriculum Writing: ESL 4 Literature	4/6/23
Amy Lourenco	WOHS	Curriculum Writing: ESL 3 Literature	4/6/23
Eileen Milano	WOHS	Curriculum Writing: ESL Study Skills	4/6/23



### 3. Appointments

#### a. 2022-2023 School Year

- 1) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Melinda Levendusky	Washington	Special Education Leave Replacement Reassignment	Lloyd	MA	N/A	\$335.00 per diem	4/3/23 - 6/30/23
Beverly Tindall	Edison	English Extended Assignment Sub	Ahmad	N/A	N/A	\$200 per diem	6/2/23 - 6/16/23

- 2) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Tyraq Beals	BMELC	ABA Paraprofessional	New	BA	3	\$33,012 prorated	5/10/23 <sup>^</sup> - 6/30/23
Ivory Cunningham	BMELC	ABA Paraprofessional	Zherka	BA	5	\$33,578 prorated	4/18/23 - 6/30/23
Nicole Josey	Mt. Pleasant	Lunch Aide	Rodriguez, M	N/A	N/A	\$19.92 per hour	4/17/23 - 6/21/23
Donna Kaniewski	Mt. Pleasant	Lunch Aide	Finnegan	N/A	N/A	\$19.92 per hour	4/25/23 - 6/21/23
Carol Stallings	BMELC	ABA Paraprofessional	Abdalla	Non-Degree	8	\$32,364 prorated	4/25/23- 6/30/23
Maria Suarez	Transportation	Bus Driver Part-time	Garnica-Bello	N/A	N/A	\$25.60 per hour	5/10/23 - 6/21/23
William Temple, Jr.	Redwood	Custodian Mid-shift	Aultmon	Custodian	8	\$43,780 prorated includes shift differential of \$285	3/21/23 - 6/30/23
Angela Terrero	Washington	Lunch Aide	Williams, G	N/A	N/A	\$19.92 per hour	4/17/23 - 6/21/23
Angelica Wade	Washington	Paraprofessional	New	BA	3	\$33,012 prorated	4/17/23 - 6/30/23

\*or upon completion of onboarding process

<sup>^</sup>or upon release from current employer

- 3) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Brian Dorflauer OOD	Roosevelt	Baseball	\$5,392	2022-2023
Jaasan Eley WOHS	Roosevelt	Track	\$5,392	2022-2023
Andrew Mazurek Redwood	WOHS	Flag Football	\$5,000* amended from	2022-2023



			\$2,500	
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\*via NY Jets grant funds

- 4) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following additional assignment(s):

Name	Location	Position	Stipend	Effective Dates
Catherine Gardner	WOHS	Curriculum Writing: Technology & Engineering Principles of Engineering	\$42.49 per hour not to exceed 60 hours	2022-2023
Teresa Nigro	Hazel	Grades K-5 AM ELA/Math Tutorial Substitute	\$53.38 per hour as assigned^	4/17/23 - 5/8/23
Leanna Amorim	Roosevelt	Spanish for Educators Instructor	\$79.53 per hour* not to exceed 21.5 hours	4/3/23 - 6/30/23

\*funded via ESEA Title IIA

- 5) Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following mentor assignment(s) to be funded by the provisional teacher:

Mentor	Provisional Teacher	Location	Stipend	Effective Date
Kimberlee Rose	John Kelly	WOHS	\$275	3/1/23 - 6/30/23

- 6) Upon recommendation of the Superintendent of Schools approval to the Board of Education for the following home instructor appointment(s) at \$79.53 per hour for the 2022-2023 school year:

Name	Certification	Certification	Certification	Effective Dates
Christa Barone-Schneider	Elementary K-6	TOSD	Supervisor	2022-2023

- 7) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following substitute appointment(s) at the appropriate substitute rates for 2022-2023:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Walter Bermudez	N/A						X
Sara Finnegan	N/A				X		
Leslie Ortiz	N/A				X		

#### b. 2023-2024 School Year

- 1) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following certificated staff appointment(s)

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Yasmeen Beckham	WOHS	Air Force Jr. ROTC	Thurston	BA	17	\$94,480	9/1/23 - 6/30/24
Rachel Confrancisco	Mt. Pleasant	Kindergarten	Fazzio	BA	4	\$64,286	9/1/23 - 6/30/24

- 2) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following non-certificated staff appointment(s)



Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Guyteau Modestile	Transportation	Bus Driver Part-time	Langley	N/A	N/A	\$26.37 per hour	9/1/23 - 6/19/24

- 3) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following WOHS negotiated co-curricular club name changes effective 2023-2024 school year:

Current Name	Revised Name
Drill Team	Step Team: Girls'
Gay Straight Alliance	Gender Sexuality Alliance
Photography Club	Photography and Video Club
Spanish Club	Latin Culture Club

- 4) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following 2023-2024 Summer Enrichment Program assignment(s): (Att. #2)
- 5) Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following additional assignment(s):

Name	Location	Position	Stipend	Effective Dates
Tracy Gordon	Roosevelt	Curriculum Council	\$43.93 per hour not to exceed 3 hours	7/20/23
Jennifer Paull	Redwood	Curriculum Council	\$43.93 per hour not to exceed 3 hours	7/20/23
Lisa Rodino	Washington	Curriculum Council	\$43.93 per hour not to exceed 3 hours	7/20/23
Gregory Saul	WOHS	Curriculum Council	\$43.93 per hour not to exceed 3 hours	7/20/23
Danielle Secola	Redwood	Curriculum Council	\$43.93 per hour not to exceed 3 hours	7/20/23

#### 4. Leaves of Absence:

- a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following leaves of absence for certificated staff:

Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
7040 Personal	Edison	N/A	6/5/23 - 6/16/23	N/A	6/20/23
8656 Family	Kelly	N/A	9/1/22 - 11/18/22	11/21/22 - 3/24/23 amended from 11/21/22 - 3/17/23	3/27/23 amended from 3/20/23
4089 Personal	WOHS	N/A	5/1/23 - 5/19/23	N/A	5/22/23
4109	WOHS	1/2/23 - 4/28/23	N/A	N/A	5/1/23



Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Medical		amended from 1/2/23 - 3/17/23 a.m. only	amended from 3/17/23 p.m. only - 3/24/23		amended from 3/27/23
7866 Family	Kelly	4/26/23 - 6/13/23 amended from 4/26/23 - 6/9/23	4/17/23 - 4/25/23 6/14/23 - 6/30/23 amended from 6/12/23 - 6/30/23 9/1/23 - 11/30/23	N/A	12/1/23
7069 Family	Roosevelt	3/20/23 - 5/22/23 amended from 3/20/23 - 5/17/23	5/23/23 - 6/30/23 amended from 5/18/23 - 6/30/23	N/A	9/1/23
6836 Medical	Washington	3/13/12 - 4/6/23 amended from 3/13/23 - 3/31/23	4/17/23 - 6/30/23 amended from 4/3/23 - 6/30/23	N/A	9/1/23
7639 Personal	Roosevelt	N/A	6/7/23 - 6/9/23	N/A	6/12/23
5194 Medical	Roosevelt	5/12/23 - 6/30/23	N/A	N/A	9/1/23
7247 Family	BMELC	9/11/23 - 10/24/23	10/25/23 - 1/19/24	N/A	1/22/24
6927 Family	WOHS	9/5/23 - 10/6/23	10/9/23 - 6/30/24	N/A	9/1/24

- b. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following leaves of absence for non-certificated staff:

Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
6449 Personal	Washington	N/A	N/A	4/17/23 - 5/15/23	5/16/23
6062 Personal	CO	N/A	N/A	3/29/23 - 4/3/23	4/4/23
7804 Medical	Transportation	N/A	N/A	4/17/23 - 4/27/23	5/1/23
8806 Family	Washington	N/A	N/A	4/6/23 - 6/30/23 (22/23) 9/5/23 - 10/31/23 (23/24)	11/1/23
7486 Medical	WOHS	10/4/22 - 1/4/23 a.m. only	1/4/23 p.m. only - 5/12/23 amended from 1/4/23 p.m. only - 3/15/23	N/A	5/15/23 amended from 3/16/23
7049 Personal	Edison	N/A	N/A	4/17/23 - 4/27/23	4/28/23
7205 Family	Roosevelt	9/1/23 - 9/26/23 (23/24)	9/27/23 - 12/15/23 (23/24)	N/A	12/18/23
9086 Medical	Redwood	N/A	N/A	3/1/23 - 3/31/23	4/3/23
9079 Medical	Liberty	N/A	4/17/23 - 4/28/23	N/A	5/1/23
5133 Medical	Edison	3/2/23 - 3/17/23	3/20/23 - 3/23/23 amended from 3/20/23 - 3/22/23	N/A	3/24/23 amended from 3/23/23



- c. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following leave(s) of absence:

Employee #	Leave Dates	Type of Leave	Anticipated Return Date
6693	3/17/23 - 3/24/23 amended from 3/17/23 - TBD	Paid Administrative	3/27/23 amended from TBD

**5. Transfer(s):**

- a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Paul Stefanelli Voluntary	Redwood	Grade 3	Hazel	BSI	9/1/23

- b. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Megan Malia Voluntary	Kelly	Administrative Assistant	Hazel	Administrative Assistant	9/1/23
Danis Arango Voluntary	Roosevelt	Custodian night-shift	Gregory	Custodian night-shift	3/27/23
Edwin Torres Involuntary	Gregory	Custodian night-shift	Roosevelt	Custodian night-shift	3/27/23

6. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the withholding of increment for the 2023-2024 school year for Employee #6693.
7. **Resolution to approve Acting Superintendent of Schools:**  
**RESOLVED**, that the Board approve Mr. Hayden N. Moore as Acting Superintendent of Schools for the period of April 25, 2023 through June 30, 2023, under the terms of his current contract.
8. **Resolution to approve District Consultant:**  
**RESOLVED**, that the Board approve Dr. C. Lauren Schoen as District Consultant for the period of April 25, 2023 through June 30, 2023, under the terms of her current contract.

**Personnel - Items A1 through A8**

**MOTION:** Ms. Tunncliffe

**SECOND:** Ms. Huerta

**VOTE:** 4-0 (RC)

Yes  
Ivker

Absent  
Stevenson

Yes  
Tunncliffe

Yes  
Huerta

Yes  
Rock

**B. CURRICULUM AND INSTRUCTION**

1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the Applications for School Business requests. (Att. #3)



2. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following Summer Programs conducted between July 31, 2023 - August 24, 2023 to be funded by ARP ESSER III Grant, ESSER II Learning Accelerating Grant and ESSER III Accelerated Learning Grant. (Att.#4)
3. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the Math Team Leads for the 2023-2024 school year funded through the Accelerated Learning ESSER III Grant. This amount will not exceed \$15,000 and will include five \$3,000 stipends.
4. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the AM and PM School Library program at WOHS for the 2023-2024 school year not to exceed \$28,389 in salaries funded from the ARP ESSER Grant.
5. Upon recommendation of the Superintendent of Schools approval of Science of Success Multi-Media Group LLC to provide Bilingual Social, Emotional and Leadership development programs to multilingual students and parents in the amount of \$12,000 funded by Title IA.
6. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the Master Art Class conducted by Mr. Kevin Brooks for AP Studio Art students on May 17, 2023 in the amount of \$500 funded by local funds.
7. Upon the recommendation of the Superintendent of Schools approval by the Board of Education of the Partnership with Toni's Kitchen and the WOHS 18-21 Program to establish a Healthy Eating Initiative.

**Curriculum and Instructions - Items 1 through 7**

**MOTION:** Ms. Huerta

**SECOND:** Ms. Tunncliffe

**VOTE:** 4-0 (RC)

Yes  
Ivker

Absent  
Stevenson

Yes  
Tunncliffe

Yes  
Huerta

Yes  
Rock

**C. FINANCE**

**a.) Special Services**

1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following out of district placements for the 2022-2023 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2209144	Bergen County Special Services	\$21,511.00 49 days @ \$439.00/day	Unbudgeted
1204043	Flex School	\$16,715.00	Budgeted

2. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following service providers for related services for the 2022-2023 school year:





ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted/ Unbudgeted
2013039	North Jersey Outreach	BCBA	Hourly Rate: \$150.00 5 Hours total	\$750.00	Unbudgeted
246140	North Jersey Outreach	ABA Therapy Services	Hourly Rate: \$85.00 4 Hours/week beginning 4/15/23-6/30/23	\$3,740.00	Unbudgeted
		ABA Coordination Services	Hourly Rate: \$125.00 2 Hours/ month beginning 4/15/23-6/30/23	\$750.00	

3. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following tuition/extraordinary aide services adjustments as certificate by the State of NJ Division of Administration and Finance:

School	Year	Certificate Rates Less Adjustments	Tuition Paid	Tuition Adjustments
Celebrate the Children	2021 - 2022	\$237,572.00 1:1 Aide Services	\$231,075.00	\$6,677.00
East Mountain School	2021 - 2022	\$13,88.55	\$11,325.65	\$2,482.90

4. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following approval of home instruction to students of the West Orange Public Schools for the 2022-2023 school year.

Name of Facility	Rate	Not to Exceed
North Jersey Outreach 20 Just Road, 2nd Floor Fairfield, NJ 07004	\$125 per hour	\$5,000

5. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following service providers for Independent Specialist Evaluations for the 2022-2023 school year.

ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted
1806030	Lake Drive Program Mountain Lakes, NJ	Hearing Impaired/ Educational Support Services	\$170.00 per Session	\$510.00	Unbudgeted

## b.) Business Office

1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the April 24, 2023 Bills List in the amount of \$23,349,851.09.
2. Upon recommendation of the Superintendent of Schools, approval by the Board of Education of the March 2023 transfers within the 2022-2023 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #5)



**3. Secretary's Report - Acceptance and Certification - March 2023**

Upon recommendation of the Superintendent of Schools acceptance by the Board of Education of the Board Secretary's financial report for the month of March 2023, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over-expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #6)

**4. Report of the Treasurer of School Monies - March 2023**

Upon recommendation of the Superintendent of Schools approval by the Board of Education acknowledgement and acceptance of the Report of the Treasurer of School Monies for the month of March 2023, which report is in agreement with the Secretary's Report. (Att. #7)

- 5.** Upon the recommendation of the Superintendent of Schools approval of the Settlement Agreement between the parents of Student #2005015 and the West Orange Board of Education.
- 6.** Upon the recommendation of the Superintendent of Schools approval by the Board of Education of the Settlement Agreement in regards to GRC Complaint No. 2021-220, in the amount of \$750.00.
- 7.** Upon the recommendation of the Superintendent of Schools acceptance by the Board of Education of the following donations/awards:

Donor	Recipient	Donation
Edison Middle School PTA	EMS Frogbridge Field Trip	\$8,000.00

- 8.** Upon recommendation of the Superintendent of Schools approval of proposed Non Public Security Aid Program expenditures funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

School	Description	Amount
Seton Hall Prep	Security cameras and viewing station	\$2,970.68

- 9.** Upon recommendation of the Superintendent of Schools approval of the following Athletic Event Fees:

Description	Amount
Girls Flag Football - On-Field Official	\$85
Girls Flag Football - Clock Operator	\$75



**Finance - Special Services - Items A1 through A5 and Business Office - Items B1 through B9**

**MOTION:** Ms. Huerta                      **SECOND:** Ms. Tunncliffe                      **VOTE:** 4-0 (RC)

<u>Yes</u> Ivker	<u>Absent</u> Stevenson	<u>Yes</u> Tunncliffe	<u>Yes</u> Huerta	<u>Yes</u> Rock
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**D. REPORTS**

1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the acceptance of the HIB Report ending April 24, 2023.

**Reports - Item D1**

**MOTION:** Ms. Tunncliffe                      **SECOND:** Ms. Huerta                      **VOTE:** 4-0 (RC)

<u>Yes</u> Ivker	<u>Absent</u> Stevenson	<u>Yes</u> Tunncliffe	<u>Yes</u> Huerta	<u>Yes</u> Rock
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**E. MISCELLANEOUS**

1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the revised 2022-2023 District Calendar accommodating two unused snow days. (Att. #8)

**Miscellaneous - Item E1**

**MOTION:** Ms. Tunncliffe                      **SECOND:** Ms. Huerta                      **VOTE:** 4-0 (RC)

<u>Yes</u> Ivker	<u>Absent</u> Stevenson	<u>Yes</u> Tunncliffe	<u>Yes</u> Huerta	<u>Yes</u> Rock
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**XI. PETITIONS AND HEARINGS OF CITIZENS**

**XII. NEXT BOARD MEETING to be held at 7:30 p.m. on May 8, 2023 at West Orange High School.**

**XIII. EXECUTIVE SESSION (as deemed necessary)**

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

**XIV. ADJOURNMENT at 8:48 p.m.**

**MOTION:** Ms. Huerta                      **SECOND:** Ms. Tunncliffe                      **VOTE:** 4-0 (VV)



**Respectfully submitted,**

*Tonya M. Flowers*

**Tonya M. Flowers, Board Secretary**